

**CONSTITUTION AND BY-LAWS  
OF THE  
NORTHEASTERN INDIANA BEEKEEPERS ASSOCIATION**

**ARTICLE I-TITLE AND OBJECTIVES**

SEC. 1. The association shall be known as the Northeastern Indiana Beekeepers Association.

SEC. 2. The objectives of this association shall be:

(a.) Unite the beekeepers of northeastern Indiana for the improvement and enhancement of the beekeeping industry & hobby,

(b.) Extend our assistance to educate people in the importance of the Honeybee to our environment.

**ARTICLE II-MEMBERSHIP**

SEC. 1. Anyone interested in beekeeping and of good moral character is eligible for membership in this association and shall be granted a membership upon payment of the proper dues.

SEC. 2. There shall be two types of membership; household and junior. Anyone under 18 years of age can become a junior member for half the amount of household membership dues.

SEC. 3. Dues for membership in this association shall be determined by the board of directors.

SEC. 4. Membership is based on a calendar year (Jan.1-Dec.31).

SEC. 5. The dues for new members joining from July 1 through September 30 shall be half the annual rate. Any new member who joins between October 1 and December 31 at the annual rate shall be credited with membership through the following year.

**ARTICLE III - OFFICERS**

SEC. 1. The elective officers of this association shall consist of president, vice-president, secretary, treasurer and four directors.

The offices of secretary and treasurer may be combined without amending these by-laws.

SEC. 2. Any member in good standing is eligible to hold office.

SEC. 3. The board of directors shall consist of those officers listed in section 1 of this article in addition to the immediate past president. The immediate past president shall serve on the board of directors for only one year after the expiration of their term.

#### **ARTICLE IV -ELECTION OF OFFICERS**

SEC. 1. The election of officers shall be held at the November meeting. The president, vice-president, secretary and treasurer shall be elected annually by a majority vote of the members present at the November meeting of the association and shall assume office on the day of their election. They shall hold office until their successors have been duly elected or as otherwise provided by this Constitution and By-laws.

SEC. 2. Two directors shall be elected at the November meeting by a majority vote of members present. These two directors shall serve a term of two years.

SEC. 3. The election of officers shall be by secret ballot and the votes shall be tabulated by a committee appointed by the president.

SEC. 4. No person shall be elected to any office without their consent and agreement to serve to the best of their ability.

#### **ARTICLE V - DUTIES OF OFFICERS**

SEC. 1. The president shall attend and preside at all meetings of the association and board of directors. The president shall enforce order and all provisions of this Constitution and By-laws. The president shall exercise a general supervision over all offices of the association and approve all expenditures from the treasury.

SEC. 2. The vice-president shall attend all meetings of the association and board of directors in order to assist the president. In the absence of the president or in an emergency, the vice-president shall assume the office of president until the expiration of such contingency.

SEC. 3. The secretary shall attend all meetings of the association and board of directors and keep a record of all transactions. The secretary shall notify the general membership of the date, time, place, and program topic for all meetings of the association. The secretary shall notify the board of directors of the date, time, place, and agenda for all board meetings. The secretary shall keep a file of the Constitution and By-laws, together with all amendments and repeals with the date of action of the association. The secretary shall make available to any member, at their request, a copy of the Constitution and By-laws.

SEC. 4. The treasurer shall attend all meetings of the association and board of directors. The treasurer shall receive, have charge, and keep an accurate record of all funds of this association and place them in a suitable place or repository. The treasurer shall keep a book where each member's name shall be recorded in such a manner as to show when that member was admitted. The treasurer shall keep a monthly statement of all monies received and disbursed. The treasurer shall submit their records for examination by the auditing committee upon order of the president or board of directors. The treasurer shall make a complete financial report at the November meeting of the association. The treasurer shall, at the end of their term of office, deliver to their successor all books, papers, and other property of the association which may be in their possession.

SEC. 5. Directors shall attend all meetings of the association and board of directors. They shall assist the other officers in achieving the objectives of the association.

#### **ARTICLE VI - MEETINGS**

SEC. 1. The meeting dates, times, locations, and topics shall be set by the board of directors.

#### **ARTICLE VII - DELEGATES**

SEC. 1. Delegates to other beekeepers conventions or meetings shall be elected by vote of the membership at the November meeting of this association, or in the absence of such election shall be appointed by the board of directors. Said delegates shall, in representing this association, be bound by the instructions of the membership if a majority vote by the membership at any regular or special meeting called for that purpose shall so indicate.

#### **ARTICLE VIII - VOTING**

SEC. 1. Each household membership or junior membership shall be entitled to one vote at any regular or special meeting of the association.

#### **ARTICLE IX - COMMITTEES**

SEC. 1. The president shall appoint standing committees at the beginning of their administration and the chairman of each committee shall make a report to the membership at the November meeting. The president shall appoint special committees when the need arises at any time during their administration.

#### **ARTICLE X - AMENDMENTS**

SEC. 1. This Constitution and By-laws shall be subject to amendment by a two-thirds majority vote of the members present at a regular or special meeting of the association. A proposed amendment shall be submitted to the board of directors and after their approval shall be published in the association's newsletter prior to the meeting at which the proposed an1endment shall be voted upon.

Adopted and Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2007

President

Vice-President

Secretary

Treasurer

Director

Director

Director

Director